

NAVY DEPARTMENT

OFFICE OF THE CHIEF OF NAVAL OPERATIONS

WASHINGTON 25, D.C.

Op-32X

A3-1(14)

P11-1/EN3-10

CONFIDENTIAL

Serial 04847P32

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7 August 1946

MEMORANDUM for Op-32C

Op-32D

Op-32F

Op-32X

Op-32Y

F-5

Subject: Utilization of Reserve Component of Naval Intelligence on Training Duty.

1. To alleviate the critical manpower situation confronting ONI and the District Intelligence Organization it has been deemed feasible and desirable to utilize officers of the Organized Reserve Component of Naval Intelligence by ordering those who will volunteer to the authorized two-week training duty as soon as possible and on such schedule as will make most effective use of the available manpower.

2. The following plan is to be put into effect at once to utilize this available manpower:

- (a) Each addressee to prepare a schedule of work projects within the Branch mission of work that can be done by reserve officers in two-week tours of duty in -

(1) ONI

(2) the Naval District of residence,
for the benefit of the Branch,

with either (1) the name of the officer desired
or (2) the qualifications required for the work,
and the most desirable time of duty.

- (b) Op-32D to advise the DIOs of this program and direct them to prepare a similar work schedule for officers within the District for execution of the DIO's mission.

- (c) Op-32D to direct DIOs to (1) canvass officers in Organized Reserve for volunteers for this training duty and to advise Op-32D of those available for assignments in accordance with 2 (a) at earliest possible time.

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- (d) Op-32D to advise the DIO in each case where an officer is assigned in accordance with 2 (a).
 - (e) Op-32C (Op-32C5) to (1) maintain liaison with BuPers in connection with this program and (2) obtain necessary orders for officers assigned in accordance with 2 (a).
 - (f) Op-32C (Op-32C5) will prepare the necessary directive and instructions for DIOs pertaining to assigning officers to the Organized Reserve and execution of the policy set forth in BuPers Circular Letter 505.
 - (g) Op-32C (Op-32C5) to prepare appropriate instructions for DIOs relative to allocating percentages of officers in Organized Reserve to (1) ONI; (2) Naval Districts; (3) foreign posts; and (4) operational intelligence in accordance with the Naval Intelligence Mobilization bill and BuPers Circular Letter 505.
 - (h) Op-32C (Op-32C5) to make such arrangements as possible for Navy quarters for officers assigned to ONI in accordance with 2 (a) and to advise DIOs to take similar action in regard to officers assigned to Districts in accordance with 2 (a) or 2 (b).
3. All matters pertaining to this program requiring action by a DIO shall be cleared with Op-32D.
4. All matters pertaining to assignment of personnel shall be cleared with Op-32C, which Branch will initiate requests for orders upon request of Branch Heads.
5. All matters pertaining to training, per se, including preparation of training manuals shall be cleared with Op-32C3.
6. All matters pertaining to preparation of operating manuals shall be cleared with Op-32X.
7. Op-32X is designated coordinator of this program in matters involving inter-Branch activities.

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8. It is desired that the maximum use be made of the Reserve Component in research or collection of intelligence about foreign powers from sources in the United States, either through the Contact Register channel in Op-32D and in the Districts, or by direct assignment of a specified task by the appropriate ONI Branch to an officer through the DIO of his district of residence. Various institutions of higher learning, libraries and civil organizations are "targets" for research work needed by ONI.

9. It also is desired that every effort be made to develop the various operating manuals by obtaining the services of reserve officers who are specially qualified in highly specialized intelligence methods and techniques in the preparation of appropriate parts of the manuals. In many cases these officers can be ordered to duty in District Headquarters and the necessary classified material in ONI files issued to the DIO as temporary custodian.

10. In cases where an officer is ordered to report to a DIO for work on a project of an ONI Branch, the head of the Branch shall forward to the DIO, via Op-32D, a sufficiently detailed plan for the project to insure its proper execution.

11. It is desirable that an accurate record be kept of the projects accomplished by this program. Accordingly, each Branch Head will maintain such records as will be required to make a comprehensive report for the period ending 23 February 1947.

/s/ CHAS. J. REND

CHAS. J. REND
Commodore, US Navy
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